

ADULT Volunteer Application



1100 NE 192nd Avenue • Vancouver, WA 98684
360.693.4746 • volunteer@southwesthumane.org

Thank you for choosing to volunteer your time to benefit the animals at the Humane Society for Southwest Washington. Volunteering at an animal shelter can be extremely rewarding but it extends far beyond playing with dogs and cats. Please make note of the following points to be sure that volunteering at the Humane Society is right for you. If you have questions, please contact the volunteer office at volunteer@southwesthumane.org.

- The Adult Volunteer Program is open to individuals ages 18 and up only. Teens, ages 15-17 can obtain a Teen Volunteer Program application at www.southwesthumane.org.
- **The Adult Volunteer program is not appropriate for individuals with mental or physical disabilities. Please contact the volunteer office directly for more information regarding opportunities for individuals with disabilities.**
- All volunteers must be able to provide proof of current medical insurance coverage at the time of interview. Individuals without current insurance are not eligible to volunteer in any capacity - NO EXCEPTIONS.
- The Adult Volunteer Program requires a commitment of 8-12 hours a month for a minimum of 6 months. Those individuals who are able to commit to a regular, weekly schedule will be given preference.
- Volunteer orientations and trainings are held every-other-month. This means that you may have to wait 2 weeks to 2 months from the date you submit your application for the next available training opportunity.
- Volunteers are required to pay a materials fee to help off-set the costs of volunteer uniforms and training materials. The materials fee is \$20 for cat handling volunteers and all humane education and outreach and animal resource volunteers. The materials fee is \$30 for dog handling volunteers.
- Before volunteering, new volunteers must attend 4-6 hours of training depending on the chosen area of service.

If you are ready to commit to the Adult Volunteer Program at the Humane Society please complete the following application and submit it to the volunteer office at the address above. Once your application is received you will be sent a confirmation email with additional information regarding upcoming orientation and training opportunities. Incomplete applications, including those without a valid or legible email address will not be considered.

Email Address (please print legibly!):		Date of Application:		
Name (First, Last):		T-shirt Size (please circle)		
		S	M	L
		XL	XXL	
Street Address:	City:	State:	Zip:	
Home Phone:	Cell Phone:			
Medical Insurance Carrier (<i>Applications missing this information will not be considered.</i>):				
Driver's License Number:	Date of Birth:			
Emergency Contact:	Relationship:			
	Phone Number:			
Our volunteer program requires sound physical and mental capabilities. Do you have any physical or mental conditions that would limit your ability to volunteer? If so, please explain:				

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Volunteer Opportunities:

ANIMAL HANDLING OPPORTUNITIES (at the shelter)

Animal Handling Volunteers assist with the basic, day-to-day animal operations of the shelter. Duties may include exercising, socializing and training dogs, cats and other small animals, grooming, cleaning kennels, laundry services, sweeping, mopping, shelter maintenance, customer service, patron assistance and even clerical duties.

Positions Include: *Morning Dog Walking, Dog Socialization, Afternoon Dog Socialization and Adoption Assistants, Afternoon Dog Walkers, Morning Cat Services, Cat Socialization and Afternoon Cat Socialization and Adoption Assistants.*

HUMANE EDUCATION AND OUTREACH OPPORTUNITIES (at the shelter and off-site)

Humane Education and Outreach Volunteers assist with Humane Education programs, community outreach, public relations and special event planning and staffing. Volunteers may participate in local and regional events and fairs to promote Humane Society programs and transport animals for off-site adoptions. Volunteers may also assist with filing, answering or making phone calls, maintaining computer databases and facilitating direct mailing campaigns.

Positions Include: *Humane Education Assistant and Outreach and Special Event Assistant. All Humane Education and Outreach Volunteer positions are intermittent and hours are dependent on events and programs.*

ANIMAL RESOURCE OPPORTUNITIES (at the shelter and off-site)

Animal Resource Volunteers provide a valuable service to the Humane Society by assisting with many areas of operations that may not have direct contact with animals. Resource volunteers may assist with the intake and receiving of animals to the shelter, transport animals to alternative and off-site adoption locations or assisting with retail services at the shelter or at one of our Paws-N-Claws Thrift Stores. Animal Resource volunteer opportunities are more irregular than other volunteer positions and may require the use of a personal vehicle.

Positions Include: *Retail Assistant, Animal Receiving Assistant and Customer Care Assistant.*

PET FACILITATED THERAPY PROGRAM (at the shelter and off-site)

Pet Facilitated Therapy (PFT) is a visitation program designed to provide social, mental and physical stimulation to people through the use of temperament tested animals. PFT Volunteers utilize their own, approved animals to provide visits in the southwest Washington community. PFT volunteers visit schools, nursing homes, retirement communities, summer camps, day cares, hospice centers, hospitals and local library branches. All PFT animals must be current on vaccinations and must hold a current animal licence in Clark County. Only altered (Spayed or Neutered) animals are permitted to participate in the PFT program. PFT volunteers must pass a background check.

Applicants interested in animal handling opportunities who can commit to a regular, weekly shift are preferred. There are limited animal handling opportunities for applicants who can not commit to a regular weekly shift.

Please circle the volunteer service(s) that interest you. All Animal Handling positions are offered 7 days a week.

ANIMAL HANDLING - DOG

- **Morning Walker** - 8:00 - 10:00am (fixed shift)
- **Socialization** - 10:00am - 12:00pm (fixed shift)
- **Socialization & Adoption Assistance** - 12:00 - 6:00pm (flexible, 2 hour shifts)
- **Afternoon Walker** - 4:00 - 6:00pm (fixed shift)

ANIMAL HANDLING - CAT

- **Morning Cleaning Services** - 8:00 - 10:00am (fixed shift)
- **Socialization** - 10:00am - 12:00pm (fixed shift)
- **Socialization & Adoption Assistance** - 12:00 - 6:00pm (flexible, 2 hour shifts)

EDUCATION AND OUTREACH • Humane Education Assistant • Outreach and Special Event Assistant

ANIMAL RESOURCE • Retail Assistant/shelter • Retail Assistant/thrift store • Animal Receiving Assistant • Customer Care Assistant

PET FACILITATED THERAPY PROGRAM • Pet Facilitated Therapy Team

*Please note, you must also submit a PFT Questionnaire when applying to the PFT program. You may obtain a PFT questionnaire at www.southwesthumane.org or by calling the volunteer office at 360.693.4746.

By signing below, I certify that all statements in this volunteer application are true and have been given voluntarily. I understand that my participation in any of the above named volunteer positions is strictly on a volunteer basis and that volunteers are not classified as employees, agents or servants of the Humane Society for Southwest Washington and thus any injuries I might sustain during the course of my volunteer activities are not entitled to coverage under the Humane Society for Southwest Washington's worker's compensation policy. I agree to release and hold harmless the Humane Society for Southwest Washington from and against any and all loss, damage, claims, liability, costs and expenses of any nature whatsoever, including without limitation, attorney's fees and disbursements, arising from or occasioned by my participation in the Humane Society for Southwest Washington's volunteer program. I understand there are certain risks inherent in handling animals and I accept these risks.

Furthermore, I commit to providing at least eight to twelve (8-12) hours of service per month, for a minimum of six (6) months.

Applicant Signature: _____ **Date:** _____

Please note that the Humane Society for Southwest Washington explores every available option to shelter homeless and abused animals but in extreme cases humane euthanasia practices are necessary. As a volunteer, you will never be asked to witness or participate in euthanizing an animal.